



Career-Ready with CTMA

ELIGIBILITY CRITERIA FOR EMPLOYERS

To be eligible to receive funding through the Career Ready Auto Fund, EMPLOYERS must meet one of the following definitions:

Auto Manufacturer: A motor vehicle manufacturer; or parts supplier; or tool, die or mould maker that manufactures for motor vehicle components in Ontario, with 50% of your total sales revenue from the automotive supply sector. This includes manufacturers as listed in this definition that have shifted to produce medical supplies and equipment in response to the COVID-19 pandemic.

OR

Advanced Manufacturer: A business that develops and adopts innovative technologies to create new products, enhance processes and establish more efficient and cost-effective ways of working with 30% of your total sales revenue from the automotive supply sector. This includes advanced manufacturers that have shifted to produce medical supplies and equipment in response to the COVID-19 pandemic.

Priority will be given to members of the Canadian Tooling & Machining Association (CTMA); however, the fund is open to all businesses in Ontario that meet the minimum threshold.

Employers must have a candidate before applying and have identified a job title with a corresponding job description. If an employer requires assistance in finding a qualified candidate, they should reach out to Robert Cattle, Executive Director, CTMA at rcattle@ctma.com.

Employers must hire each candidate on a full-time basis and pay them an hourly rate of at least \$14/hour during the work placement.

CANDIDATE APPLICANTS:

Eligible **CANDIDATES** that will receive hands-on learning through the program are defined as:

1. Co-op Students: Individuals who are currently enrolled in diploma, certificate, and/or degree programs, in any year of study (including graduate and international students who are legally permitted to work in Ontario) at Ontario publicly-assisted post-secondary institutions.

2. Recent Graduates: Individuals who have completed their academic program of study (minimum of a one-year program) at an Ontario publicly-assisted post-secondary institution within the previous 18 months.

3. New Apprentices: Individuals who, pursuant to a Registered Training Agreement (RTA), are receiving, or are to receive training in a trade required as part of an apprenticeship program in Ontario. New Apprentices must not have ever worked for the employer as an apprentice.

4. Persons With Disabilities: Individuals who self-identify as a person with a disability as defined in subsection 10(1) of the Ontario Human Rights Code, and are a Co-op Student, Recent Graduate or New Apprentice as defined above.

At the time of application, employers must confirm that candidates:

- Are a resident of Ontario, or
- Have a student Visa if they are an international student, and
- Are eligible to work in Canada

STACKING:

Applicants may stack program funding with other federal, hiring incentives when applicable.

JOB TYPE:

Eligible employers can apply for funding to support manufacturing-related roles, including:

- Tool and die manufacturing
- Mould making
- Building gauges and fixtures
- Machine tool building
- 3D printing and additive manufacturing
- CNC machining/precision metal working
- Robotics and automation
- Design/Engineering
- CAD/CAM – Computer-assisted design / Computer-assisted manufacturing
- Software development
- Advanced cutting tool manufacturing
- Other: Finance, Administration, Sales, Marketing, Human Resources.

NOTE: The CareerReady with CTMA program does NOT support non-CTMA member companies whose primary focus is large-scale production stamping, moulding or machining of components, etc.

FUNDING:

Funding that Employers receive from the Career-Ready with CTMA program is a non-repayable grant. Applicants can apply for incentives for up to 12 candidates and must submit one application for each candidate.

The fund will provide incentives to employers up to \$3,000 per Experiential Work Placement, per participant (co-op student, recent graduate or new apprentice) or up to \$5,000 for a participant with one or more disabilities. If positions are recognized co-ops, employers may also be eligible for the Co-op Education Tax Credit. Wage support from all sources, including the Co-operative Education Tax Credit, cannot exceed the total wages paid for any individual work placement.

Funding will be distributed through transfer payment agreements signed between the CTMA and the successful employer applicants.

SUBMITTING AN APPLICATION

EMPLOYERS:

Career-Ready with CTMA is administered by the Canadian Tooling & Machining Association (CTMA), with all employer applications being prepared and submitted by Mentor Works as a third-party organization. To submit an application to the CareerReady with CTMA, visit the [CTMA](#) website.



Funded in part by:

